# PRME Chapter UK and Ireland Research Seed Funding Competition 2024:

# Application Form

*Informative text has been included throughout this application form: please delete this informative text when completing the Form.*

***PLEASE BE SURE TO REVIEW THE TERMS and CONDITIONS AT THE BOTTOM OF THIS FORM BEFORE CONSTRUCTING YOUR APPLICATION.***

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| **1. SUMMARY PROPOSAL DETAILS:** |
| **Name of lead applicant:** |  |
| **Email address:** |  |
| **Home institution and address:** |  |
| **Names/affiliations of any co-researchers:** |  |
| **Title of proposed proposal:** |  |
| **Proposal abstract (100 words):** | *The abstract should, at a glance, provide the reader with a clear understanding of the objectives of the proposal and how they will be achieved. This summary will be used as the short description of the proposal in the assessment process. It must therefore be short and precise and should not contain confidential information.*  |
| **Discipline/subject area targeted in this research:** |  |
| **Key journals in field to be targeted:**  |  |
| **How the work relates to one or more of the seven principles of PRME** (max 100 words) | *Explain how the research proposal will advance one or more of the seven principles of PRME, (for details on the principles, see* [*https://www.unprme.org/news/introducing-the-refreshed-principles-of-responsible-management-education/*](https://www.unprme.org/news/introducing-the-refreshed-principles-of-responsible-management-education/)*) either in the home institutions of the researchers or in the wider community of business schools.*  |
| **Expected impact of the work by reference to one or more of the UN SDGs** (max 100 words) | *Describe how the work would impact on one or more of the UN Sustainable Development Goals (for details on the SDGs, see:* [*https://sustainabledevelopment.un.org/sdgs*](https://sustainabledevelopment.un.org/sdgs)*). Be specific and detailed in your response.*  |

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| **2. RESEARCH TRACK RECORD AND OUTPUT TO DATE** |
| **Summary of most relevant research record to date. (200 words)** | *This can include but is not limited to previous awards won, publication outputs (such as journal articles, papers in edited conference proceedings, monographs) contributions to teaching & learning* |
| **If the applicant identifies as an early career researcher, please give the year of PhD award** | *Note, early-career researchers are defined as those within five years of PhD award on the date of application.*  |

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| **3. DETAILED PROPOSAL DESCRIPTION** (max. 1,000 words).  |
| *This section should include a clear description of:* 1. *The aims and objectives of the proposal*
2. *The proposal implementation plan(including detail on expenditure required)*
3. *The expected outputs and outcomes of the proposal. These differ from impact above in being more focused on the actual deliverables, publications, etc.*
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| **4. COSTINGS AND DETAILS ON EXPENDITURE***These should link clearly to the proposal at 3 above and demonstrate the impact of the grant.****N.B. Buying out of staff time is NOT covered by this fund. See Terms and conditions*** |
| **Description of cost item** | **Estimated cost** |
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| **Total** |  |
| *Note: all funds will be allocated on a vouched basis, and must be drawn down by 31 December 2024. We invite applications for awards of any value up to £1,500.* |

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| **5. DOES THE PROPOSAL OUTLINED IN THIS SUBMISSION REQUIRE APPROVAL BY YOUR HOME INSTITUTION’S RESEARCH ETHICS COMMITTEE?** | **YES ( )** | **NO ( )** |
| In the event of a successful outcome to this application, where relevant, written evidence of such ethics approval must be supplied prior to confirmation of the grant. |

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| 6**. Confirm that the lead applicant’s home institution is a current paid-up member of the PRME chapter UK and Ireland?**  | **YES ( )** | **NO ( )** |

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**APPLICANT’S DECLARATION**

I declare that the above particulars are correct and understand that the circulated ‘Terms and Conditions’ apply.

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| Signature of Applicant: |  |
| Date: |  |

# Terms and Conditions

1. The UK & Ireland PRME Chapter Research Seed Funding Competition, 2024 is open to all faculty in PRME signatory schools in Ireland and the UK which are member Schools of the UK & Ireland Chapter of PRME.
2. The purpose of the competition is to incentivise and support research that delivers on the key aims of the Chapter, centred on delivering impact relating to the principles of PRME and/or the UN Sustainable Development Goals.
3. The overall prize fund for this year is £6,000. We invite fully-costed applications for funding of up to £1,500.
4. A number of awards will be reserved or early- career researchers, defined as those within five years of completing their PhD.
5. Collaborative, inter-disciplinary and inter-institutional research is strongly encouraged, with all proposed co-researchers to be named on the application. Each application should clearly identify a single PI, who should hold a faculty position with a PRME Chapter Member School. An individual faculty member may not act as PI on more than one application.
6. All funds are to be claimed once spent, via submission of receipts and details of allowed expense to the Chapter Secretariat and must be claimed by 31 December 2024. Successful applications will also receive one free registration (one place per grant/project) to the 2024 PRME UK & Ireland Conference, at which grant holders are expected to present on the progress of the research (can be just one team member).
7. Please do not include confidential information in your proposal.
8. Preference will be given to:
	* applications which relate to new areas of research rather than larger, more established projects;
	* applications which show intent to collaborate and potential to trigger collaboration at a number of levels: with other PRME institutions, across disciplines, and with external civil society or industry groups.
	* applications that have potential to generate good quality research outputs;
	* applications that include a plan to create artefacts with lasting impact that facilitate dissemination of the core findings; and,
	* applications that create or strengthen research networks of lasting value across the UK & Ireland community of PRME.
9. This is a competitive funding scheme. A judging panel of four to seven judges will be drawn together from across the PRME Chapter community. Judges will be selected so as to give representation to a range of disciplinary specialisms and methodological approaches and to avoid conflicts of interest.
10. The criteria for judging are:
	* The relevance of the research topic to the PRME principles and SDGs
	* The potential quality of the proposed research
	* Potential societal or practice impact of the proposed research
	* The potential of the seed funding as applied to trigger or foster collaboration
	* The significance of this seed funding grant in delivering research which might not otherwise be undertaken.
11. Applications should include detail on the application form on exactly how the funding will be spent, with detail on how this will contribute to the aims of the research. In general, the funding can support data collection and analysis, dissemination and essential travel for collaboration. Funding may not be applied to purchase capital equipment other than specialist equipment which is considered essential for the project. Staff time is also NOT to be covered by this fund.
12. Completed and signed application forms should be submitted by 17.00 on Monday 19 February, 2024, to Georgina.Gough@uwe.ac.uk