



**EUCF**  
European City Facility



# **EUROPEAN CITY FACILITY**

## **Online Application Form**



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Please note that the EUCF application form must be submitted in **English language**.

<b>1. Identification of the applicant</b>	
<b>1.1. Name of the municipality/local authority, grouping or local public entity<sup>1</sup> aggregating municipalities/local authorities</b>	
<b>1.2. LAU and NUTS 3 code<sup>2</sup></b>	<p>In case of a grouping, please state the LAU and NUTS 3 code for the lead applicant and for each participating municipality/local authority.</p> <p>In case of a local public entity aggregating municipalities/local authorities, please tick the box and provide the NUTS 3 area code in which the entity is located.</p> <p><i>[A drop-down list of NUTS 3 codes is provided on the application page. The LAU codes are assigned automatically based on the information provided.]</i></p>
<b>1.3. Population size</b>	Please state the total population size (absolute number, not displayed as thousands or millions) of your municipality/local authority, grouping or of the area covered by your local public entity.
<b>1.4. Contact person</b>	
<b>1.5. Organisation</b>	Legal entity in charge
<b>1.6. Tax identification number or equivalent</b>	
<b>1.7. Department</b>	
<b>1.8. Street, No.</b>	
<b>1.9. Postal code, City</b>	
<b>1.10. Telephone</b>	
<b>1.11. E-mail</b>	
<b>2. Development of the investment concept</b>	
<b>2.1. Title of proposed investment concept</b>	
<b>2.2. Allocation of grant amount</b>	<p>Please indicate how the grant resources will be allocated for the development of the investment concept (<i>note: more than one answer is possible</i>).</p> <p>In-house staff            <input type="checkbox"/>            External experts/sub-contractors            <input type="checkbox"/></p> <p>Others                            <input type="checkbox"/>            For others, please specify.....</p> <p><i>For monitoring purposes only. This requirement will not be evaluated.</i></p>
<b>2.3. Activities funded by grant amount</b>	<p>Please indicate the missing component(s) for the development of the intended investment concept and explain how the EUCF grant can fill this gap. Briefly state the activities for which the EUCF grant is needed (e.g. engineering analysis, legal analysis, social study, market study, financial analysis, etc.). - (<i>max. 1,000 characters, including spaces</i>)</p> <p><i>For monitoring purposes only. This requirement will not be evaluated.</i></p>

<sup>1</sup> Local public entities aggregating municipalities/local authorities may vary from country to country. Applicants included in this category must submit a self-declaration (Annex C) confirming their eligibility. Please check the [Guidelines for Applicants](#) for details.

<sup>2</sup> Local administrative units (LAUs) are used to categorise the municipalities and communes of the European Union, EEA-EFTA States and the UK (local level). They are sub-divisions of the Nomenclature of Territorial Units for Statistics (NUTS) 3 regions (regional level). Eurostat publishes an [updated list of LAUs together with the corresponding NUTS](#) towards the end of each year.

<p><b>2.4. Governance for investment concept development</b></p>	<p>Please describe the internal organisational structure for the development of the investment concept, including a clear identification of the roles and responsibilities of the actors involved as well as decision-making processes (who are the actors with decision-making power and how are decisions taken). Please indicate also if internal capacities are sufficient for the investment concept development or if external experts should be involved and how they can provide a value added (e.g. areas with need for capacity building). - (max. 1,500 characters, including spaces)</p>																														
<p><b>2.5. Engagement of stakeholders</b></p>	<p>Please highlight important stakeholders (e.g. civil society, economic actors) and their needs and expectations towards the envisaged investment project. Please explain how these stakeholders are planned to be involved in the process of the investment concept development, including a description of the planned engagement activities and communication instruments with corresponding timings and objectives. - (max. 1,500 characters, including spaces)</p>																														
<p><b>3. Implementation of the investment project</b></p>																															
<p><b>3.1. Investment sector(s) targeted</b></p>	<p>Please indicate the sector(s) targeted by the investment project and highlight the main sector.</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;"></th> <th style="width: 10%; text-align: center;">MAIN SECTOR</th> <th style="width: 10%;"></th> <th style="width: 10%;"></th> <th style="width: 10%;"></th> <th style="width: 10%; text-align: center;">MAIN SECTOR</th> </tr> </thead> <tbody> <tr> <td>Public buildings</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="radio"/></td> <td>Building integrated renewables</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="radio"/></td> </tr> <tr> <td>Residential buildings</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="radio"/></td> <td>District heating</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="radio"/></td> </tr> <tr> <td>Smart grids</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="radio"/></td> <td>Sustainable urban mobility</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="radio"/></td> </tr> <tr> <td>Innovative energy infrastructure</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="radio"/></td> <td>Others</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="radio"/></td> </tr> </tbody> </table> <p>For others, please specify.....</p>		MAIN SECTOR				MAIN SECTOR	Public buildings	<input type="checkbox"/>	<input type="radio"/>	Building integrated renewables	<input type="checkbox"/>	<input type="radio"/>	Residential buildings	<input type="checkbox"/>	<input type="radio"/>	District heating	<input type="checkbox"/>	<input type="radio"/>	Smart grids	<input type="checkbox"/>	<input type="radio"/>	Sustainable urban mobility	<input type="checkbox"/>	<input type="radio"/>	Innovative energy infrastructure	<input type="checkbox"/>	<input type="radio"/>	Others	<input type="checkbox"/>	<input type="radio"/>
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<p><b>3.2. Intended measures<sup>3</sup></b></p>	<p>Please state the intended technology measure(s) to be financed. - (max. 1,000 characters, including spaces)</p>																														
<p><b>3.3. Expected size of investment</b></p>	<p>Please indicate the total expected investment size (approximate amount) and attach the corresponding calculation log in the Annex E.</p> <p>■ EUR</p>																														
<p><b>3.4. Expected impacts</b></p>	<p>Please indicate the expected energy savings and/or renewable energy production generated by the investment project (approximate amount) and attach the calculation log in the Annex D.</p> <p>Expected energy savings ■ GWh/y</p> <p>Expected renewable energy production ■ GWh/y</p> <p>If (initial) estimations for any other impacts (e.g. avoided CO<sub>2</sub> emissions, job creation, etc.) have already been made, please outline them and attach the corresponding calculations/supporting documents to the application form, if available. - (max. 500 characters, including spaces)</p>																														
<p><b>3.5. Potential for replication and/or up-scaling</b></p>	<p>Please explain how the investment project could potentially be replicated in other contexts and/or up-scaled (in the region), if known at this stage. - (max. 1,000 characters, including spaces)</p>																														

<sup>3</sup> Non-eligible technology measures under the EUCF are aligned with the new [European Investment Bank \(EIB\) energy lending policy](#), adopted on 14 November 2019.

Please note that the [templates provided by the EUCF](#) must be used for the submission of the supporting documents. All supporting documents (except for the SEAP, SECAP or plan of similar ambition) must be submitted in **English language**. To facilitate the submission of the supporting documents, audio video books are available on the EUCF website.

<b>Annexes</b>	
<b>Annex A.1:</b> SEAP, SECAP or plan of similar ambition <i>[PDF]</i>	Mandatory
<b>Annex A.2:</b> SEAP, SECAP or plan of similar ambition – Summary <i>[PDF]</i>	Mandatory
<b>Annex B:</b> Letter of support to the project by the Mayor or other relevant political representative <i>[PDF]</i>	Mandatory
<b>Annex C:</b> Self-declaration form by a legal representative of the municipality/local authority, grouping or local public entity aggregating municipalities/local authorities <i>[PDF]</i> <i>For municipalities/local authorities or groupings</i> <i>For local public entities aggregating municipalities/local authorities</i>	Mandatory
<b>Annex D:</b> Calculation log – Expected energy savings and/or renewable energy production <i>[Excel/PDF]</i>	Mandatory
<b>Annex E:</b> Calculation log – Expected size of investment <i>[Excel/PDF]</i>	Mandatory
Calculation log – Expected CO <sub>2</sub> emissions reduction	If available
Calculation log/Supporting document – Other impacts	If available

Before submitting your application for evaluation, please verify if all fields of the application form are completed and if all supporting documents have been correctly uploaded. Detailed information on the application process and requirements can be found in the [EUCF Guidelines for Applicants](#).