

Company Name .....  
 Telephone.....; Fax.....  
 Number .....from Date .....

## SALARY CONFIRMATION

The Company....., with headquarters in ....., Street .....,  
 No.....Floor.....Apartment ....., District/Country ....., registered at the Register of Commerce under no. ...., unique  
 code of registration ....., we hereby certify that Mr./Mrs. ...., CNP ....., is  
 employed in our company, having the position /job.....in the department  
 .....with work agreement/contract for:

☐ undetermined period from date .....

☐ determined period, the existing work agreement is in place from date.....upto date ....., having a monthly income (will be mentioned below):

Month/Year*	Monthly net income **		Monthly earned gross income ***	
	EUR/RON/USD (figures)	EUR/RON/USD (letters)	EUR/RON/USD (figures)	EUR/RON/USD (letters)
1. .... / ....				
2. .... / ....				
3. .... / ....				
4. .... / ....				

\* Month 1 is the most recent one

\*\* Fill in the most recent 3 months or all 4 months. The monthly net salary will be filled in, also other permanent incomes under the form of increments and sales commissions mentioned in the labor book or individual working contract or collective working contract or any official act that regulates the employee activity in the company. DO NOT include in the net salary the equivalent value of lunch tickets or lunch allowances and any other incomes that are not cashed in monthly but have an occasional character (for example: annual or quarterly bonuses).

\*\*\* The monthly earned gross salary will be filled in corresponding to each completed month.

The employee registered in the previous year **2022** the following gross income declared to tax authorities:

Month	January	February	March	April	May	June	July	August	September	October	November	December	Total
Earned gross income													

Change of income over the previous year (if applicable) was generated by: ☐ Job Title modification; ☐ Legislative change; ☐ Renegotiation / Collective decisions;  
☐ Working norm modification; ☐ Contract type modification (determined / undetermined); ☐ Expiry of the trial period; ☐ Other (please specify): .....

The employee has: lunch tickets ☐ or lunch allowance ☐

The employee has lunch allowance in total value of: .....(figures).....(letters) EUR/USD/RON

The employee has Labor Book Yes ☐ No ☐

The company has the following number of employees with working contract:

Lower than 5 ☐ Between 5 and 10 ☐ Between 11 and 50 ☐ More than 50 ☐

The salary is /is not affected by other liabilities .....

At the date of issuing the present salary confirmation, the employee is not included on any list of employees that will be dismissed in the next 3 months.

We assume full responsibility regarding the information mentioned in the present document and we confirm that the person that have signed present income statement are legally binding the company and the information contained therein.

Present income statement has been issued for ING Bank usage.

	First and last name	Legal representatives (position)	Signature
1			
2			

☐ As legal representative, I confirm that I am authorized to sign individually the present statement (In case the present statement is signed by only one legal representative).

Signature .....