



The High Sheriff of Lancashire  
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Dear Chief Executive

**High Sheriff Covid-19 Awards**

In these very unusual times, there are many people and organisations within the local community carrying out remarkable acts of kindness and thoughtfulness to those who are in difficult situations.

As High Sheriff, I would, in a normal year, be seeking to recognise these activities with perhaps a visit and at the end of the year present a High Sheriff's Award, to those who have made an outstanding contribution, at a planned event. This year because of Covid-19 and the way it has affected us all, I am adopting a different approach.

Because I cannot get out and about and establish relationships on a face to face basis throughout the County, I need your help.

I believe this pandemic requires me to make an earlier foray into making awards for outstanding service by individuals and organisations. Within each of your areas of responsibility there will be people who have made invaluable contributions to helping the people of Lancashire live as normally as possible, they will be from all walks of life, all forms of employment, including public services, established Charities and groups set up in the last two months specifically to help in these difficult times. I would like to recognise this extraordinary effort. Can you help me find them?

Clearly, I shall only be able to make an objective assessment of each contribution and therefore need you to nominate people or organisations, who you feel are worthy of recognition and an outline of the exceptional contribution you feel they have made. I am sure it will be a difficult decision who to select, when so many are doing good things. I am thinking of making about 50 awards across the County, so it will be those who stand out as particularly deserving.

I do hope that you will help me with this, and I attach a nomination form, which I would be grateful if you could return to me completed. If you have any questions please email me on [hslancs2020@gmail.com](mailto:hslancs2020@gmail.com)

Keep safe and thank you in advance for your help with this, best wishes.

Yours sincerely

Mrs Catherine Penny  
High Sheriff of Lancashire